

TOOL 7: STAFFING AND TRAINING QUALIFIED TEACHERS AND STAFF

STAFFING AND TRAINING

- A qualified staff member must be designated to oversee/coordinate the EL program.
- A sufficient number of qualified staff must be employed to implement the EL program.
- Teachers must have received the necessary training to implement the EL program.
- All staff must have received training on the EL program and practices for identifying and serving EL students and families with limited English proficiency.
- Staff responsible for administering EL assessments must have been trained in the administration of such assessments.

PROFESSIONAL DEVELOPMENT MATERIALS

English Learner Tool Kit for State and Local Education Agencies (SEAs and LEAs):

<https://www2.ed.gov/about/offices/list/oela/english-learner-toolkit/eltoolkit.pdf>

- See Chapter 3, pp. 1 – 16, which includes the following:
 - An overview of legal obligations and key questions
 - Four tools for professional development
 - A list of resources for further inquiry/support
- This tool kit is not charter-specific, but can be easily adapted to charter classrooms/curricula.
- This report was drafted June 2015 and updated November 2016.

Stanford CLAD ELL Modules:

<http://web.stanford.edu/dept/gse/cgi-bin/clad/>

- This is a free online 14-module series on effective EL pedagogy.

Professional Development Courses for English Language Teachers:

<http://www.worldlearning.org/projects/professional-development-courses-for-english-language-teachers/>

- This is a paid online EL certification program.